



Memorandum of Understanding

between

Bradford Teaching School Hub

and

XXXXXXXXXXXX [the Delivery Partner]

Date: July 2021
Version 1.1

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This Memorandum of Understanding (MOU) sets the terms and understanding between the Bradford Teaching School Hub and the Delivery Partner.

Background

Copthorne Primary School and Exceed Academies Trust, the organisations designated by the Department for Education (DfE) to lead Bradford Teaching School Hub, are accountable to the DfE for delivering and signposting high-quality teacher development programmes and services to all type and phases of schools and providers within its designated region: Bradford. In addition, Bradford Teaching School Hub serves the schools and trusts with established partnership arrangements with Exceed Academies Trust, including via Exceed Institute and Exceed SCITT, and those of its delivery partners.

To support school improvement through teacher and leader development, particularly those schools most in need, Bradford Teaching School Hub will:

- Play a significant role in the delivery of the Early Career Framework (ECF) as a delivery partner to a DfE-designated lead provider (currently Ambition Institute).
- Develop and deliver a service to quality assure statutory induction as a designated Appropriate Body.
- Deliver the new (September 2021+) specialist National Professional Qualifications (NPQs); reformed leadership NPQs and the National Professional Qualification for Headship (NPQH) Additional Support Offer as a delivery partner to a DfE-designated lead provider (currently Ambition Institute).
- Be a provider of Initial Teacher Training as a partner to Exceed SCITT (Bradford Teaching School Hub's ITT remit may be developed as an outcome of the DfE's ITT Market Review (summer 2021)).
- Signpost and deliver other high-quality research- and evidence-informed professional development for teachers and leaders based on a local need analysis.

To build Bradford Teaching School Hub's capacity and expertise to deliver on the above across all phases within its designated region, Bradford Teaching School Hub is focused on building mutually beneficial partnerships with trusts, schools, lead providers, former teaching schools, curriculum hubs and similar organisations.

Purpose

The purpose of this agreement is to secure the collaborative working arrangements, based on transparency and quality between the Delivery Partner and Bradford Teaching School Hub in relation to:

- ITT delivery
- Early Career Framework
- Appropriate Body service
- Specialist NPQs
- Leadership NPQs
- Delivering other high-quality teacher and leader development

The Delivery Partner agrees to:

- Support the vision, values, strategy, and ethical goals of Bradford Teaching School Hub
- Attend Strategy Group meetings to support Bradford Teaching School Hub to quality assure its programmes and services with a view to continuous improvement.
- Support Bradford Teaching School Hub to fulfil its reporting obligations to the Department for Education (DfE) and partner Lead Provider (currently Ambition Institute).
- Support Bradford Teaching School Hub to meet its Key Performance Indicators (KPI) agreed with the Department for Education (DfE).





- Subscribe to and access the following programmes and services from Bradford Teaching School Hub:
 - Early Career Framework
 - Appropriate Body
 - National Professional Qualifications.
- Provide high-quality expert capacity to support the delivery of Bradford Teaching School Hub's programmes and services.
- Fulfil the requirements of Bradford Teaching School Hub and its partner Lead Provider for the effective and compliant delivery and quality assurance of programmes including the Early Career Framework and National Professional Qualifications.
- Promote the Teaching School Hub on their website and be ambassadors for Bradford Teaching School Hub
- Avoid any confusion within the sector through the use of phrases such as the Delivery Partner being a satellite provision or geographical hub of Bradford Teaching School Hub: The DfE does not permit such entities
- Acknowledge collaboration with Bradford Teaching School Hub through branding and use of the Bradford Teaching School Hub logo on the Delivery Partner's website.
- Identify a lead contact within the organisation.
- Alert the Bradford Teaching School Hub to any issues arising within the Delivery Partner organisation or other schools with whom the Delivery Partner is engaging.
- Maintain effective communication with Bradford Teaching School Hub

Bradford Teaching School Hub agrees to:

- Utilise the capacity of the Delivery Partner primarily for the delivery of the Early Career Framework and National Professional Qualifications
- Facilitate support for the professional development of colleagues involved in the facilitation of the Early Career Framework and National Professional Qualifications via the Lead Provider
- Facilitate the Delivery Partner's contribution to the quality assurance and continuous improvement of programmes and service delivered by Bradford Teaching School Hub for the benefit of the wider region.
- Involve the Delivery Partner in the annual strategic planning cycle.
- Have clear references to the Delivery Partner on the Bradford Teaching School Hub website to celebrate the partnership.
- Maintain regular contact with the Delivery Partner
- Lead on the facilitation and quality assurance of all activities
- Assume responsibility for submitting returns to the DfE and Lead Provider
- Lead on meetings and communicating as appropriate.
- Support partners in the resolution of problems which arise.
- Provide clear channels of communication for the Delivery Partner
- Remunerate the Delivery Partner promptly in line with the funding agreement where applicable.

Branding

Upon signing this agreement, the Delivery Partner can download a 'Bradford Teaching School Hub Strategic and Delivery Partner' logo to use on their website via this link: XXX



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Reporting

- Bradford Teaching School Hub will share progress and impact data with the Delivery Partner via the Strategy Group meetings.
- The Delivery Partner will contribute to the termly updates prepared and delivered by the Director of Bradford Teaching School Hub to the Bradford Teaching School Hub Committee of Exceed Academies Trust Trustees
- The Delivery Partner is encouraged to provide updates to stakeholders within their own organisation's governance structure, reflecting their commitment to the partnership and continuous improvement.

Funding

Remuneration linked to partner activity in relation to this agreement will be detailed in a separate funding agreement as required, e.g., for the facilitation of the Early Career Teachers programme.

Conflict Resolution

Should any conflict arise between Bradford Teaching School Hub and the Delivery Partner that cannot be resolved through full and frank discussion and negotiation between both parties, Bradford Teaching School Hub will refer the matter to the Accountable Officer for Bradford Teaching School Hub.

Review

Based on the evaluation of the effectiveness of the partnership a formal review will take place in the last term of the academic year and a decision made regarding the continuation of the partnership. The formal review will be undertaken by Bradford Teaching School Hub, Copthorne Primary School, Exceed Academies Trust and Delivery Partners. The purpose of the review is two-fold: First, to evaluate current delivery of the offer, the level of engagement and impact. Second, to consider the scale and scope of the activity to ensure that it reflects the need, capacity, and ambition of both parties.

Duration

This MOU will become effective once signed by both parties and will remain in effect until the end of the academic year or until modified or terminated by any one of the partners by mutual consent. Any premature termination of the agreement will require a 6-month notice period on either side.

Special terms:

n/a

(Delivery Partner signature)

Delivery Partner name:

Organisation:

Position:

Date:

(Bradford Teaching School Hub signature)

Bradford Teaching School Hub

Position:

Date:

