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| A picture containing text, person, sign, watching  Description automatically generated | Logo  Description automatically generated | **A close up of a sign  Description automatically generated** | [Your logo here] |

**Project/programme title:**

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| **Name(s) of report author:** |  | | | |
| **Role(s):** |  | | | |
| **School/Trust/**  **Organisation:** |  | | | |
| **Email address of key contact:** |  | | | |
|  | | | | |
| **Type of report:** | Final | **Date of report:** |  | |
| **Priority Group:** |  | **Project start date:** |  | |
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| **Key Performance Indicators (KPIs) from contract:** | | | | **Progress RAG rating** |
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| **Actions and progress towards achieving the agreed KPIs and broader objective of the project/programme:** | | | | |
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| **Quantitative and qualitative evidence of impact to date:** | | | | |
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| **Lessons learned:** | | | | |
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| **Evaluation:** | | | | |
|  | | | | |
| **Next steps / sustainability:** | | | | |
|  | | | | |
| **Funding summary:** | | | | |
| ***Grant allocation***   * Total grant allocation: £ * Spend to date: £ * Committed spend: £ * Underspend: £   Notes (e.g. agreed changes to plan) | | | | |