



Learning platform training for teachers and ITT trainee teachers

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Summary

The training sessions:

Session 1: An overview of the learning platform (1 hour 45 mins)

Session 2: Designing effective learning resources (1 hour 45 mins)

Session 3: Asynchronous learning & additional tools (1 hour 45 mins)

Session 4: Training plan and dissemination (1 hour)

Learning platform choices:

- Microsoft Teams
- Google Classroom
- Seesaw

Register for the programme:

Google Classroom

- (NB participants will need a registered Google email address in order to register for these events. Please create an account before registering for the training.)
- https://forms.office.com/Pages/ResponsePage.aspx?id=ynmZv11QmkKY4_iZ2SnuGwwInV_eRwslAuf4OUoF-aehUNjZMVkhLS0dSSFdVS0U2M1EzS0hQUk9aWC4u

Microsoft Teams

- https://forms.office.com/Pages/ResponsePage.aspx?id=ynmZv11QmkKY4_iZ2SnuGwwInV_eRwslAuf4OUoF-aehUM1RCNEJZVERVRUpCOUtGUjFPTU9PVUNSMi4u

Seesaw

- https://forms.office.com/Pages/ResponsePage.aspx?id=ynmZv11QmkKY4_iZ2SnuGwwInV_eRwslAuf4OUoF-aehUMkcyM0ZJUjRHTzY1VUNOU1gyU1YySDJBUy4u

DfE guidance on providing remote education support:

https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools?utm_source=28%20September%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19#res

Overview

Bradford Teaching School Hub has commissioned the Curriculum Innovation Centre, Bradford Council to deliver a remote programme of training and support one teacher and/or ITT trainee teacher in each Bradford school using the most popular learning platforms, namely G Suite for Education (including Google Classroom), Microsoft 365 (including Microsoft Teams) and Seesaw, in order to equip them with the confidence and skills to deliver a rich learning experience to pupils and/or students when providing

remote learning in light of full or partial closure due to COVID-19. Participants in the training are trained in one of these learning platforms. From an ITT provider's perspective, this is an opportunity to engage in an innovative approach to supporting pupil progress for your trainee teachers and links directly to the ITT core content framework.

Which platforms and why?

The platforms we will cover in training are G Suite for Education (featuring Google Classroom), Microsoft 365 (featuring Microsoft Teams) and Seesaw. In our experience of working with Bradford schools these are by far the most popular platforms used for remote learning. Secondary schools tend to favour G Suite or Microsoft 365. Primary schools mainly use G Suite and Seesaw. Seesaw allows teachers and learners to record audio messages which is vital for instruction and feedback with younger children. Seesaw also has unique tools for recording narration, annotation and writing on a plain background or over images. Seesaw is favoured over Teams or Google Classroom by key stage one staff. Seesaw does not include a facility for video calling but users will have the option to attend online training for synchronous learning if schools want to offer this via Microsoft Teams or Google Meet.

Outline of pedagogy

The Education Endowment Fund released a Rapid Assessment Evidence Report on supporting students with remote learning which was updated on 24th April 2020. There are several key points which would be incorporated into our training.

- We would ensure all training allows teachers to include effective explanation, scaffolding, and feedback in their teaching.
- The report states pupils with access to less technology are hampered. For this reason we will include low tech options where pupils can turn in hand written work using the mobile apps available on all platforms we will be using.
- Collaboration and peer interactions can provide motivation and improve learning outcomes. For this reason we will include detailed training on peer marking, commenting and collaborative writing. We will also examine using breakout rooms for live discussion.
- The report found strategies for supporting independent working as effective. Training will show how to set deadlines but also how to use tools such as task lists
- Different types of learning suit different types of pupils. We will include free tools that allow teachers to create activities using recorded presentations, quizzes, games, videos for prompts but also instruction and more.

Breakdown of proposed training sessions

Each participant will choose from the three learning platforms. Upon registration they will be enrolled in our own version of the learning platform becoming a student on either Google Classroom, Microsoft Teams or Seesaw. Each platform will be populated with follow up paper and video guides and will be used to ask teachers to carry out gap tasks.

All training will consider online safety implications ensuring children can be kept safe when working online.

Session one - An overview of the learning platform

Duration – 1 hour 45 minutes

Maximum number of participants: 35

How to create classes, add children, add co-teachers, send announcements, create tasks, add resources, assign work to classes, groups or individuals, how pupils complete work and turn it in, how to send comments to classes or privately to pupils, how to mark work and give feedback, assessing with grading and rubrics, how pupils can respond to feedback to improve work and resubmit. We will also look at effective tools for safe peer to peer discussion and check how traditional classroom materials can be adapted for use in this environment and how tools can be used to help differentiate tasks and make use of tools to assist learners with special needs.

This training will also include using each platform on the web, on a tablet and on a phone making it as inclusive as possible. It will include low tech options showing how children can hand in handwritten work if they have limited access to technology. We will also look at options for engaging parents through each platform.

Each teacher will be asked to complete a gap task using our Teams/Classroom/Seesaw platforms. This will take the form of adapting one of their teaching sequences for online learning. They will receive feedback from us on their work and can ask additional questions through the platform.

Session two – Designing effective learning resources

Duration – 1 hour 45 minutes

Maximum number of participants: 35

This session will focus on asynchronous learning where teachers set tasks and children complete them later rather than in real time. The G Suite and Teams sessions will examine the tools built into these platforms that can also be used such as docs, sheets, slides, forms, sites, keep and more in G Suite and Word, Excel, PowerPoint, OneNote (including class notebooks), Forms and Sway. We will examine the functionality for collaborating and commenting built into these tools. We will also look at some external online learning tools that can be used with our learning platforms. This will involve creating video tutorials and using extra tools for verbal feedback (not necessary in Seesaw as the core product already does this), setting and submitting video prompts, creating self-marking quizzes and polls.

Participants will complete a gap task, creating a learning resource using one or more of the tools mentioned. They will receive feedback from us on their work and can ask additional questions on the platform.

Session three – Synchronous learning & additional tools

Duration – 1 hour 45 minutes

Part of this session will be centred around synchronous learning where teachers and pupils are online at the same time. This will involve using the video calling facilities in Microsoft Teams and Google Classroom/Meet. Teachers will learn how they can set up the video calling platform to enable a positive classroom management experience. This will involve recommended settings and safeguarding procedures and how to mute, remove, using messaging, answer questions and more. We will look at

whiteboard tools and polls that can be used live by all participants. We will explain how breakout rooms can be used for group discussions.

Seesaw does not provide a video conferencing facility but Seesaw schools can join one of the other sessions if they wish to use this functionality if they also have Microsoft 365 or G Suite.

In the second part of this session we will continue looking at external tools to use alongside our platform which we started in session two. These tools will enable teachers to record presentations, create self-marking quizzes and set and respond to video prompts. In this session we will recap all the training and outline strategies showing how teachers can train colleagues in school. They will be able to access the video resources we make to support this training.

Participants will complete a gap task, creating a quiz or video prompt resource and outline their plan for disseminating training to colleagues. They will receive feedback from us on their work and can ask additional questions on the platform.

Session four – Training plan and dissemination

Duration - 1 hour

Support participants to consider how they can effectively disseminate the training to colleagues in their own school. This will consider supporting teachers that are working remotely (e.g. those teachers isolating at home but continuing to provide some teaching. Some children may be in school whilst others are also isolating at home); full-staff meeting/CPD event(s); and 1:1 support. Participants should consider preparing a training plan to discuss with the headteacher and governors.

Accredited Training

During sessions we will point teachers towards the accredited training programme for Microsoft Certified Educator and Google Certified Educator Level One. These qualifications would be in addition to our training - the Google course is at least twelve hours of practice with an exam with a time limit of three hours - and fall outside the remit of this training. Seesaw pioneer training is much shorter and more relevant to the aims of this programme. Becoming an Apple Teacher (as mentioned in bid details) is much shorter but Apple does not have a platform for remote learning, Apple Classroom is a way to manage devices in the classroom.